



## 1<sup>st</sup>4sport Level 1 Award in Coaching Tennis – Deployment without Disclosure and Barring Service (DBS) check

Dear Learner,

If you do not have an accepted DBS check completed through the LTA, please write the venue of your Level 1 tennis coaching course and full name. You will then need to hand this letter to the tennis venue where you will be completing your experience hours for the Level 1 course in between days 2 & 3 of the course so they can complete the bottom of the form.

You should then return this letter to your course provider, inspire2coach, before your course commences (details below).

### Level 1 course venue name (where you attend for the 3-day course):

### Learner's name:

Dear Tennis venue,

The above learner is enrolled on the 1<sup>st</sup>4sport Level 1 Award in Coaching Tennis qualification course and the above venue. They will be completing their 3 hours of coaching experience at your tennis venue.

Please note that this learner has not completed a DBS check through the LTA. Whilst this does not prohibit them from completing their coaching experience at your venue, you should ensure they are supervised accordingly by the relevant staff/coaches.

By signing this letter, you confirm that you are responsible for supervising the learner and managing any risk associated with using them.

If you have any questions or concerns, you should discuss these in the first instance with the candidate and with inspire2coach.

Thank you for supporting new coaching assistants in British Tennis.

Signature of Club Committee Member, Manager/Chairman or Head Coach (the Supervisor):	<i>HAND/DIGITAL SIGNATURE ONLY</i>
Name of tennis venue represented by the Supervisor:	
Printed name of the Supervisor:	
Position of the Supervisor:	
Contact number for the Supervisor:	

### Sending back this form to inspire2coach:

By Post: inspire2coach Ltd, Seaton Cliff, Dee View Road, Wirral, CH60 0DH

By E-mail (as a scanned copy or clear photo attachment): [joe@i2ctennis.co.uk](mailto:joe@i2ctennis.co.uk)

Having trouble completing the form? Please call T: 0151 342 8816 9-4pm (Mon-Fri) or email Joe above.